



**6-month
blended
learning**



Quantity Surveying in Practice is a specialised course designed to respond and prepare you as professional to this global demand in the surveying profession.

By 2020 a prediction of USD 18 billion will be spent on construction projects across key developing markets, resulting in increasing need of Chartered Quantity Surveyors.

Whether you are professional who wish to gain practical training to understand the QS profession or an APC and Associate candidates looking to consolidate practical skills and knowledge required to be a competent, qualified Quantity Surveyor, this programme is developed for you. You can choose from the following tracks to join this programme based on your individual learning objectives.

At the end of the programme:

- Your progress in the technical module content will be supported through your training programme by dedicated course trainer/ assessors. You will then be assessed through online final examination. The examination will take place within a one-month window period towards the end of the programme.
- Upon successful completion of the modules, you would have completed 200 CPD hours study.
- You will receive a certificate of course completion confirming you have successfully attended and passed the Course in Quantity Surveying Practice.



Quantity Surveying in Practice

Blended learning programme that is intensive, fast-track learning in fulfilling required competencies of becoming competent, qualified surveyor

Course fee:

SGD 2,200 (exc. 7% GST)

GST reg. no.: M90371993L

Dates:

13 September 2019 - 9 May 2020

Venue:

RICS Office, 10 Anson Road, International Plaza, #27-16, Singapore 079903

Funding:

- Eligibility for Employment and Employability Institute (e2i) funding capped at S\$630 per Singaporean/PR participant (regardless for SMEs or Non-SMEs).

Accreditations:

SISV, QS Division CPD : pending
SPM, CPD : pending
PEB, PDU : pending

The session will be useful to:

- Professional who wish to acquire practical knowledge and competencies defined for the QS profession through flexible learning options.
- QS APC and Associate Candidates who want to accelerate their progress.
- Surveyors from other backgrounds who wish to become chartered QS members.
- Other professionals in the built environment who want to have an in-depth technical knowledge in Quantity Surveying profession. (e.g. Architects, Engineers, and Construction Project Managers, etc.)

Programme structure

The course will be delivered in blended learning approach over six (6) months.

Each technical module will be offered online where you can also network, learn with other delegates, and ask questions to your trainer/assessor through discussion forums.

Each online module allows you to complete it within three (3) to four (4) weeks to follow by face to face session to be held once a month.

The morning face to face session is to meet with your peer, trainer/assessor and review the online content and discuss on its practical application. Delegates will also have face to face session on the APC workshops.

Content

Technical Modules (200 HRS CPD) (Online + face to face consolidation session)	APC Membership Workshops (Additional Modules for APC Track)
TM1: Introduction to the Quantity Surveying in practice	APC1: Introduction to APC process, writing summary of experience and case study.
TM2: Construction technology and environmental services	APC2.1-2.6: Mandatory Competencies Workshops
TM3: Procurement and tendering	APC3: Optional Competencies Workshops
TM4: Design economics, cost planning and commercial management of construction	APC4: Conduct Rules, Ethics, and Professional Practice
TM5: Quantification and costing of construction works	APC5: Preparing for Final Assessment Interview
TM6: Construction law and standard forms of contract	
TM7: Project financial control and reporting	

Refer to page 4 and 5 for full details.

Learning outcomes

Upon reaching the end of the programme, delegates have gained the required knowledge to be able to:

- Evaluate forms of construction for various property types.
- Assess the practices and procedures of international quantity surveying.
- Compare and contrast procurement strategies.
- Identify the contractual requirements and procedures relevant to construction finances.
- Evaluate the factors which affect the cost of a building.
- Evaluate the sources of cost data relating to construction.
- Assess cost planning methods to control the financial aspect of a project.
- Illustrate the quantification and costing of construction work.
- Assess contract practices and administration processes.
- Evaluate and forecast cost during the construction of a project.
- Manage various aspects of a project including change procedures and accounts.
- Demonstrate understanding of the core competencies of the Quantity Surveying APC pathway in the summaries of experience.
- Prepare case study and presentation for submission.
- Sit on final assessment interview with preparedness and confidence.

Learner materials and support

Each content module is composed of the following learning tools, to support and enhance your learning experience in achieving the programme's learning objectives:

E-Learning sessions	Gain understanding, and practical technical skills of each competency modules hosted on RICS' dedicate e-learning platform.
Reading material	Further your study and understanding of the methodologies through sourced articles and textbooks.
Face to face sessions	Consolidate your learning from the modules, meet the course trainer/assessor and ask any questions directly.
Case studies	Be able to practice the theory taught within the module through practical examples. Your responses and your peers' can be shared within the online forums and learn from each other.
Online forum	Ask questions and feedback from your trainer and peers. Each module has a dedicated forum to provide you with constant access to your trainer/assessor and a shared learning area with fellow delegates.
End of module quizzes	At the end of each module is a short quiz, to check your understanding of the content and to help track your progress.
Final Exam	At the end of the course there will be a final examination to assess achievement of the learning objectives. Passing rate is 65% with two attempts to pass.
Summaries of experience for Assessor's feedback	A QS Assessor will review your summary of experience for each competency and give personalized feedback

Course schedule

The first online training session will start on 13 September 2019.

Course schedule for face to face sessions		
	AM	PM
05-Oct-19	Session 1 - Technical Consolidations for TM1 and TM2	APC Workshop for Module 1
02-Nov-19	Session 2 - Technical Consolidations for TM3	APC Workshop for Module 2
30-Nov-19	Session 3 - Technical Consolidations for TM4	APC Workshop for Module 3
11-Jan-20	Session 4 - Technical Consolidations for TM5	APC Workshop for Module 4
08-Feb-20	Session 5 - Technical Consolidations for TM6	APC Workshop for Module 5
07-Mar-20	Session 6 - Technical Consolidations for TM7	APC Workshop for Module 6
04-Apr-20	Session 7 - APC Workshop for Contract Admin	APC Workshop for Risk Management
09-May-20	Preparing for Case Studies and Final Assessment	Conduct Rules, Ethics & Professional Practice

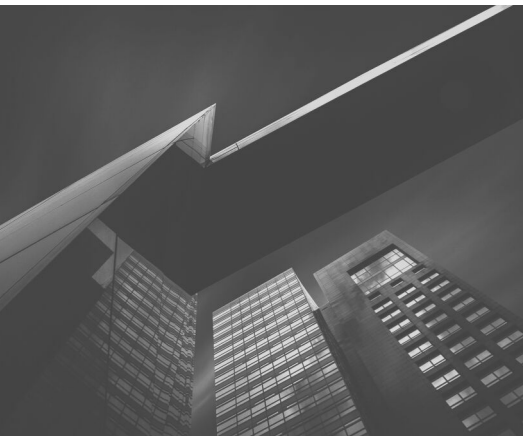
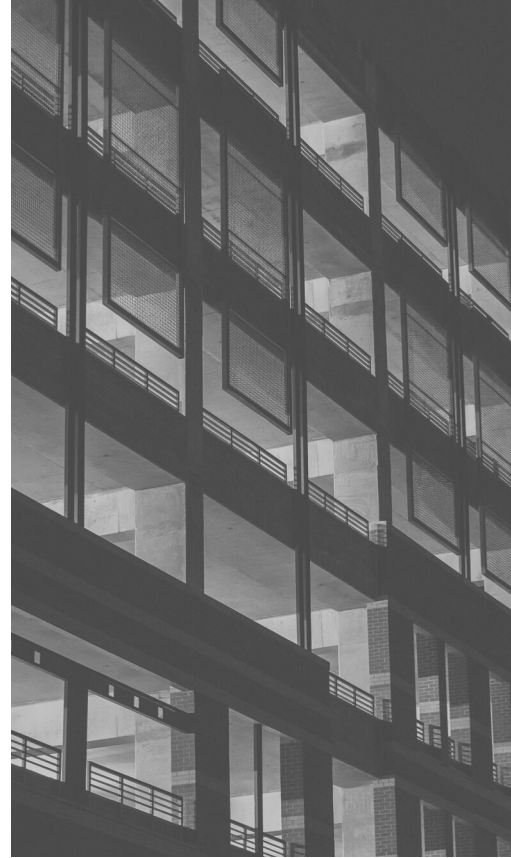
Technical Modules

Note: All face-to-face session schedule dates to be advised.

Module (Core Competencies)	Content	Learner's Commitments
Programme Kick-off (Face to Face)	<ul style="list-style-type: none"> ▪ Introduction to the course and learning requirements ▪ Meet with your trainer/assessor and peers 	<ul style="list-style-type: none"> ✓ Face to Face
Introduction Module: Introduction to Quantity Surveying Practice	<ul style="list-style-type: none"> ▪ Introduction to quantity surveying and the core competencies of the APC pathway 	<ul style="list-style-type: none"> ✓ Online module, case study, and quizzes completion
Module 1: Construction technology and environmental services	<ul style="list-style-type: none"> ▪ Alternative elemental options and sustainability ▪ Construction technology for domestic buildings and more complex buildings ▪ Environmental services for domestic buildings and more complex buildings 	<ul style="list-style-type: none"> ✓ Participation in online discussions ✓ Final exam
Module 2: Procurement and tendering	<ul style="list-style-type: none"> ▪ Procurement routes ▪ Tendering and negotiation processes ▪ Production of tender documents ▪ Ancillary processes such as partnering and framework agreements 	
Module 3: Design economics, cost planning and commercial management of construction	<ul style="list-style-type: none"> ▪ Factors affecting the cost of a building and its elements ▪ Cost planning and the financial control of projects ▪ Source of cost data and adjustments for location, specification, time and market forces ▪ Whole life cycle costing 	
Module 4: Quantification and costing of construction works	<ul style="list-style-type: none"> ▪ Quantification of construction works (including both measurement and definition) ▪ Process of costing of the construction works ▪ Use of BIM in undertaking Quantity Surveying activities on a project 	
Module 5: Construction law and standard forms of contract	<ul style="list-style-type: none"> ▪ Legal systems and the framework for the operation of construction contracts ▪ Contractual mechanisms and procedures relevant to financial management of a project ▪ Considering other common contractual mechanisms. 	
Module 6: Project financial control and reporting	<ul style="list-style-type: none"> ▪ Control of costs during the construction phase of a project ▪ Reporting and forecasting of costs during the construction phase ▪ Principles of contingencies/risk allowances ▪ Applying cash flows in financial management 	
End of Technical Course Review and Final Exam	At the end of the course there will be a final online examination available once all the units have been completed.	

APC Workshops

APC Workshops	Content	Learner's Commitments
APC1.1-1.3 1.1 Introduction to APC Mandatory Competencies 1.2 Writing your summary of your experience. 1.3 Preparing for your case study	<ul style="list-style-type: none"> ▪ Review of Assessment of Professional Competence (APC) process which will give you tips and guidance on what to expect and do. ▪ Know how to create a strong, defined summary of experience written submission in line with competency requirements ▪ Recognise the role of case study in overall assessment and learn how to structure your case study to demonstrate knowledge and skills for your APC submission. 	<ul style="list-style-type: none"> ✓ Face to Face ✓ Summary of experience submission
APC2.1-2.6: (half-day face to face session for each competency) Mandatory Competencies Workshops 2.1 Construction technology and environmental services 2.2 Procurement and tendering 2.3 Design economics, cost planning and commercial management of construction 2.4 Quantification and costing of construction works 2.5 Construction law and standard forms of contract 2.6 Project financial control and reporting	<ul style="list-style-type: none"> ▪ Look at all aspects of the competency and identify the areas of work commonly included within each QS competency. ▪ Submit summary of your experience for assessor's review and feedback. 	
APC3: APC Competencies Workshops 1. Contract Administration 2. Risk Management		
APC4: Conduct Rules, Ethics, and Professional Practice	Learn at the five professional and ethical standards that underpin RICS members' behaviour and how they are related to RICS's regulatory framework	
APC5: Preparing for Final Assessment Interview	Walk through the assessment criteria applied during interviews, to gain a clear understanding of how you can best prepare. Learn top tips and common pitfalls.	



Quantities for M&E Building Services

Date: 29 to 30 October 2019, Tuesday to Wednesday

Time: 9:00 am to 5:00 pm

Venue: Singapore Institute of Surveyors and Valuers

110 Middle Road #09-00 Chiat Hong Building Singapore 188968

CPD:

PEB - pending

SISV - pending

SPM - pending

PROGRAMME HIGHLIGHTS

Quantities for M&E Building Services

The two-day workshop will enable learners to understand the advanced quantity take off processes following the set of industry Standard Method of Measurement for more complex component of building works namely building services.

There is a skills shortage among quantity surveyors with expertise in mechanical and electrical installations. In the UK, university runs a two-year distance learning Master of Science programme for this aspect to attain the comprehensive specialisation. So, for the two days' workshop it is intended for those who had the pre-requisite of knowing the principles of measuring building works, and already knowing the basics building services as well as the sub-contract procurement practices; to quickly apprehend the quantity take off, and the phraseological logic for arranging M&E Bills of Quantities.

It will cover basic skill in tracing from the M&E design/ construction drawings for an understanding of the M&E construction and installation processes, to analyse and understand technical information.

The difference of M&E building services from architectural and structural disciplines is that it is split into a two-tier design system. There are two key participants in an M&E project services, which are M&E design consultant and the M&E contractor. While the M&E design consultant is also known as M&E design engineer, the M&E contractor generally includes respective trade sub-contractors. Both the design consultants and M&E contractors have their own roles and responsibilities. In an ideal scenario, the development of the M&E design services, which is also known as the design-intent, is the duty of MEP consultant. Spatial coordination or detailed design in some respects is the responsibility of the contractor. He also needs to procure and manage the fabrication and installation process.

The workshop follows CP 97 - 2 : 2004 (2015) Singapore Standards Code of practice for construction electronic measurement standard (CEMS) - Standard method of measurement for mechanical and electrical works:

- 1800 0000 Drainage
- 1900 0000 Piped Supply and Disposal Installation
- 2000 0000 Ventilation, Exhaust and Air Conditioning Installation
- 2100 0000 Electrical Supply/ Power and Lighting Installation
- Preliminaries relevant to M&E Building Services and
- Quantity Surveying BIM Attributes Requires (QSBAR)

SPEAKER



Seah Kwee Yong is an active Fellow with the SISV and have been a Chartered Surveyor since 1986.

Kwee Yong had taken leadership in innovating Quantity Surveying (QS) Profession in that he led in the IT Standards development which brought about today's Building Information Modelling (BIM) in the aspect of BIM Quantity Take Off tools and phraseology, through "buildingSMART Singapore" 2000~2014. He had been active in the SISV backend support for closer liaison with the inter-professional national councils in Singapore (CIJC) and currently a member of the SISV panel of Mediators and APC Assessors.

Singapore Standard he was involved in pioneering were CP97 Construction Electronic Measurement Standard (CEMS) and SS527 Building Project Document Control; and he is currently the key member of RICS BIM Task Force formed since 2013.

The Land Transport Authority of Singapore (LTA) in 2007 embarked on Singapore Quality Class (SQC)/Award (SQA) with Service Excellence, Innovation Excellence, and People Developer. He had incidentally played the role of implementing the innovation for organization change along the Quality Circles in support of their "Contracts and Cost Control" Division.

The Davis Langdon & Seah Singapore in 2009 embarked on Singapore Quality Class and Eco Office. He was their Quality Manager mooted the change from ISO9000, 14000 and 18000 certification towards the more wholesome Singapore Quality Class, and was elevated to Director for Business Excellence Management overseeing the Business Excellence strategic development with Balanced Score Cards reviewing the Key Result Areas (KRA), Key Performance Indicators (KPI), Risk and Value Management. The DLS Singapore had since 2012 been reconstituted as Langdon & Seah Singapore of ARCADIS, with Enterprise Risk Management (ERM) best practice in place.

His academic background includes MSc Property & Maintenance Management (NUS), BSc Building (University of Singapore) and Dip Business Administration (NUS). A 2007 Recipient of "Academic cum Research International Award" of the Pacific Association of Quantity Surveyor (PAQS), in affiliation with the International Cost Engineering Council (ICECI).



REGISTRATION FORM

Closing date for registration: 22/10/2019

Fees/Category (includes GST, seminar notes and refreshments)

- Ö S\$ 749.00 SISV members
- Ö S\$ 802.50 Staff of SISV Member Firms
- Ö S\$ 856.00 CIJC members (ACES, IES, REDAS, SCAL, SIA, SIBL, SPM)
AIQS, BOA, IQSI, PEB, PICQS, PUJA, RICS, SCL, SGBC
- Ö S\$ 909.50 Non Members

Name of Participants

	Name	NRIC No	Category / Membership No.*	Designation	Email Address	Amt S\$
1						
2						
3						
4						
TOTAL AMOUNT PAYABLE S\$						

*Please state SISV/ Mem Firm/ ACES/ IES/ REDAS/ SCAL/ SIA/ SIBL/ SPM/ AIQS/ BoA/ IQSI/ PEB/ PICQS/ PUJA/ RICS/ SCL/ SGBC/ Non Member/ or Student

Company _____

Address _____

Contact no. _____ Contact Person _____

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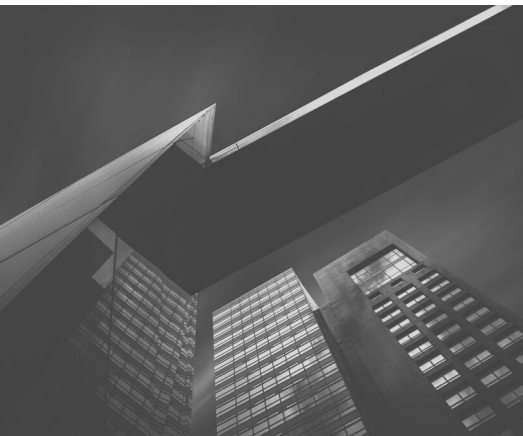
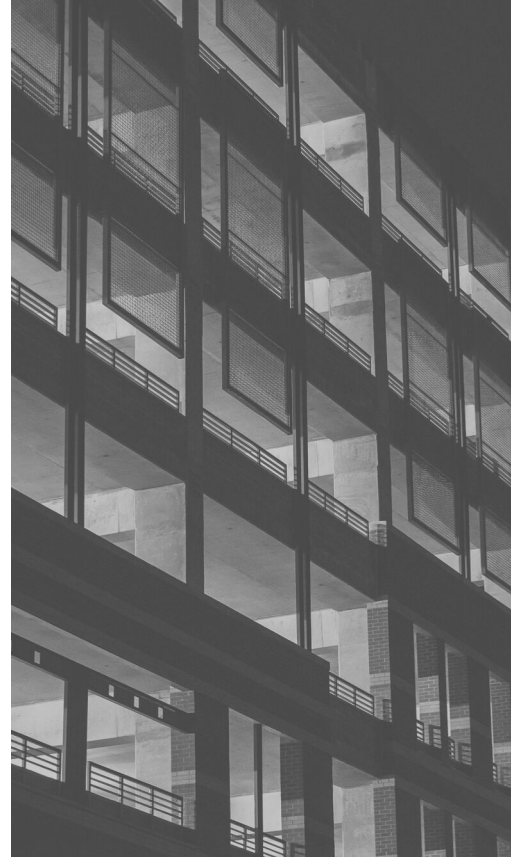
I hereby consent to SISV and/or its Divisions collecting, using, disclosing and/or processing my personal data for purposes of its membership administration and its events marketing.

Payment Mode (please tick one box only)

1. Via i-banking / Bank transfer.
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Company _____

Address _____

Contact no. _____ Contact Person _____

Fax _____ Email _____

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Course fee: SGD 2,354 (incl. 7% GST)

Deadline for registration: 10 September 2019

For inquiries, please contact the RICS Singapore office at +65 6812 8173.

For offline registration, please complete the Registration Form and return it with payment to Ms Ava Lau at sea@rics.org

Delegate Information

Salutation (Mr/Ms/Dr) _____ Surname _____ Given Name _____

Membership no (if applicable) _____

Designation _____

Company _____

Correspondence address _____

Office No. _____ Mobile _____

Email address _____

Methods of Payment

1. By Online Payment

Please submit your registration online and make payment via credit card at www.rics.org/asean

2. By Cheque

Please mail the crossed cheque made payable in Singapore Dollar to "RICS INTERNATIONAL L SPORE B" and attach along with the completed registration form to Ms Ava Lau at #27-16, International Plaza, 10 Anson Road, Singapore 079903.

3. By Bank Deposit

Please deposit to the following bank account and email the deposit slip along with the completed registration form to sea@rics.org

Payee: RICS INTERNATIONAL L SPORE B

Name of Bank: The Hongkong and Shanghai Banking Corporation Limited

Bank Address: 21 Collyer Quay HSBC Building
#01-01 Singapore 049320

Account No: 047-859004-001

Swift Code: HSBCSGSG

Remarks

- The organiser reserves the right to cancel or reschedule the function at their discretion.
- You will only receive an e-mail notification from the RICS office confirming your registration status. You are advised to call RICS office (+65 6812 8186) to confirm your registration status if you have not received an e-mail confirmation prior to the event.
- No refund can be made for cancellation or "no show" but a substitute delegate is normally permitted. Please inform RICS at least one week prior the event.
- Seats will only be confirmed upon receipt of completed registration form together with payment.
- Please make sure the exact amount is deposited as no change or refund will be provided.
- Incomplete and wrongly completed registration form will not be processed.
- Attendance certificates will not be issued for RICS CPD events.
- All practising RICS members are required to complete and log at least 20 hours of CPD (Continuing Professional Development) online each year. Visit www.rics.org/cpd today.

Data Protection Policy

RICS will always make sure you receive compulsory communications such as those relating to the administration of your membership, renewal notices, regulation and conduct, practice and guidance notes and AGM information.

Furthermore, RICS would like to use the contact details that you have provided to us in relation to the communications described below (including by email/telephone, where appropriate). Please tick the relevant boxes below:

If you **do not wish** to receive additional communications from RICS about membership and the profession, tick here

If you **do not wish** to receive additional communications from RICS about RICS conferences, events, products, services and training (some of which may complement your CPD requirements), tick here

If you **do not wish** to receive additional communications from RICS detailing offers from third parties with whom we have negotiated special deals for members, tick here